

MID-OHIO FIBER FAIR

Vendor Agreement

All vendor merchandise should be fiber or fiber arts related. Management reserves the right to determine vendor eligibility. Vendor shall provide a brief description of products intended to be sold or displayed at the Mid-Ohio Fiber Fair (MOFF) in order to determine eligibility. Acceptance is at the sole discretion of the MOFF management.

If, for any reason whatsoever, it becomes impossible to hold the MOFF, this agreement is terminated and the vendor waives any and all claims for damages. If it becomes necessary for vendor to cancel **and** vendor notifies MOFF immediately, every attempt at reselling vendor's space will be made. If resale is successful, vendor's booth fee, less **a 20% processing charge**, will be refunded. Otherwise, booth fees are returned only if vendor is not accepted or MOFF is cancelled.

Vendors must provide their own tables and chairs.

Set up will be from 6:00 a.m. to 8:45 a.m. on Saturday, June 8, 2024. **MOFF hours** are Saturday, June 8 from 9 a.m. to 5 p.m. There will be no early departures. Violators will be restricted from participating in future MOFF shows.

Vendors are asked to donate one item to be used in baskets that will be raffled off to benefit the Licking County Food Pantry Network. Donations will be collected during set up. Vendor donations will be acknowledged with listings on the basket display table.

All items in vendor's booth must be priced on the item or with signage.

Vendor's name and booth number must be displayed at all times.

Product displays need to stay within the confines of the booth space rented. Under no circumstances should they extend into the aisles or encroach on neighboring booth spaces.

Nothing shall be posted on, taped, tacked, screwed, or otherwise attached to any part of the building, walls, floors, or furniture. Vendors are liable for any damage caused to the building, walls, floors, or furniture, or to other Vendors' properties which occur through acts of omission of the Vendor, their agents, sub-contractors, or employees.

Vendors will police their booth area and leave it clean at the end of the show. Place all trash in cans located around the area.

Vendors offering retail merchandise for sale are responsible for ensuring they are in possession of required documentations (i.e. vendor licenses). Link to State of Ohio's transient vendor license form :

https://tax.ohio.gov/static/sales_and_use/st_st1t12_09.pdf

Vendors are required to collect and report their own Licking County Ohio Sales Taxes.

Vendor agrees that the company name, address, phone number, and website as listed on the application may be used for promotional purposes for the MOFF during the event, on the website, for advertisement, and in the event program.

The venue for this year is an outdoor, covered, open-sided pavilion. Photos of the venue can be seen at: www.canalmarketdistrict.org. MOFF management will not be liable for damage, loss, or any other destruction of exhibits or products. Vendor leases exhibit space at their own risk. Insurance for vendor and products are the vendor's own responsibility.

Vendor vehicles should be backed into your parking spot at your booth. If your vehicle and trailer are long enough to obstruct the alleyway, please drop your trailer and move your vehicle to the parking garage or parking lot south of the jail.

Vendor

Date

MAKE CHECKS PAYABLE TO: MID-OHIO FIBER FAIR

MAIL COMPLETED APPLICATION, AGREEMENT, PAYMENT, AND OTHER MATERIALS TO:

LAND OF LEGENDS ALPACAS
2653 SWANS ROAD
NEWARK, OH 43055

**MID-OHIO FIBER FAIR
2024 VENDOR APPLICATION**

Deadline: May 31. 2024

COMPANY _____

CONTACT PERSON _____

MAILING ADDRESS _____

CITY STATE ZIP _____

PHONE _____ CELL _____

EMAIL _____

WEBSITE _____

TRANSIENT VENDOR LICENSE # _____

PLEASE DESCRIBE ITEMS YOU WILL SELL OR DISPLAY IN YOUR BOOTH. **(This description will be used on the show's website.)** PHOTOS APPRECIATED BUT MAY NOT BE RETURNED.

How many spaces	Space Size	Cost	Total
	10' X 10'	\$90	
	10'X 15'	\$135	
	6'x4' table space	\$50	
	Show program advertisement	\$30	
	Total Cost—Payment Enclosed		

MAKE CHECKS PAYABLE TO: MID-OHIO FIBER FAIR

BOOTHS are available on first paid/first served basis.

BUSINESS CARD SIZE ADS IN THE SHOW PROGRAM Please include copy in jpeg format via email, or a high quality print.

SPECIAL REQUESTS? Every attempt will be made to accommodate requests, but requests **cannot** be guaranteed.